

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE AUGUST 1, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, August 1, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:12 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Santelli moved to approve the Minutes of July 18, 2022 Commissioners' Meeting as presented. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

1) Bonds for acceptance:

- Irrevocable Letter of Credit of Amendment/Reduction for Jackson Run South
 - Erosion Control #6279122-81 in the amount of \$9,000
- Maintenance Bonds for Trailside Section 2A and 2B
 - Storm Sewer in the amount of \$131,707
 - Erosion Control in the amount of \$13,082
- Maintenance Bond for Bridle Oaks Section 2
 - Erosion Control in the amount of \$14,452.94
- Maintenance Bond for Bridle Oaks Section 2
 - Storm Sewer/Rear Yard Subsurface Drains in the amount of \$63,344.

The Boone County Surveyor's Office has reviewed the bonds submitted and recommends acceptance.

Commissioner Santelli moved to approve the acceptance of the bonds as submitted. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

2) Bonds for release:

- Performance Bonds for Trailside Section 1
 - Storm Sewer Improvements in the amount of \$2,886,470
 - Erosion Control in the amount of \$274,687
- Maintenance Bond for Trailside Section 2A
 - Storm Drains in the amount of \$28,604.75

Commissioner Lawson moved to approve the release of the bonds as submitted. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

**IN THE MATTER OF RESOLUTION 2022-12
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY**

County Attorney Bob Clutter presented Resolution 2022-12 authorizing the disposal of surplus property for various computers and equipment that is outdated, no longer useful, and has little or no value. He read the Resolution aloud in pertinent parts pursuant to state law.

Commissioner Santelli moved to approve Resolution 2022-12 authorizing the disposal of surplus property. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF ORDINANCE 2022-03 ESTABLISHING A NON-REVERTING FUND
FOR ENGINEERING SERVICES FOR PLAN/PERMIT REVIEW AND MAP FEES FOR THE
COUNTY SURVEYOR'S OFFICE**

County Attorney Bob Clutter presented Ordinance 2022-03 establishing a non-reverting fund for the Boone County Surveyor's Office to deposit monies received from fees charged for plan/permit review and map fees as reimbursement of expenses paid for third party engineering services related thereto, and such funds shall not revert to the County general account but shall be held over from year to year.

Commissioner Santelli moved to approve Ordinance 2022-03 establishing a non-reverting fund for the Boone County Surveyor's Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF VERIDUS GROUP RECOMMENDATION LETTERS

County Attorney Bob Clutter presented Veridus Group's recommendation letter 02 to proceed with funding Relocation Strategies' Deposit Invoice 9672 dated July 15, 2022, per Furniture and Vendor Move Management Proposal executed July, 07, 2022. The amount due is \$22,728.33 as the company has completed 50% of the project. Relocation Strategies is working on the inventory and survey of the already existing equipment and furniture that need to be procure, repurposed, moved or decommissioned for the Boone County Justice Center renovation and expansion project.

Commissioner Santelli moved to approve Veridus Group's recommendation letter 02 to proceed with funding Relocation Strategies' Deposit Invoice 9672. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF JDH CONTRACTING, INC. CONTRACT FOR FIBER LINES

County Attorney Bob Clutter presented Veridus Group's recommendation letter 01 to proceed with approval of the costs associated with the JDH Contracting, Inc. Estimate P6845 for overhead fiber replacement routed along Indianapolis Avenue Between Boone County Sheriff's Office and the Courthouse. The total of the quote for their scope of services is \$147,116.28. Commissioner Wolfe commented that the team worked hard identifying a route that would reduce the cost for the county.

Commissioner Santelli moved to approve Veridus Group's recommendation letter 01 to proceed with approval of the costs associated with the JDH Contracting, Inc. Estimate P6845. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BOONE COUNTY HOSPITAL ASSOCIATION APPOINTMENT

The commissioners received a letter from Kelly Braverman, President/CEO of Witham Health Services, on behalf of the Boone County Hospital Association requesting the consideration to reappoint Mr. Mark Ransom to the Board for another four (4) year term. His current term is due to expire August 2022.

Commissioner Lawson moved to approve the reappointment of Mr. Mark Ransom to the Boone County Hospital Association for another four (4) year term. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF EMPLOYEE HANDBOOK POLICY UPDATES

The employee handbook policy updates were tabled.

IN THE MATTER OF COMFORT SYSTEMS USA PROPOSAL FOR CHILLER REPLACEMENT PROJECT

County Attorney Bob Clutter presented the Comfort Systems USA proposal for the Boone County Jail chiller replacement project. The total proposal amount is \$188,500.00 for the chiller and condenser equipment plus installation costs. Mr. Clutter had a few minor changes to the terms and conditions that are pending approval by the company.

Commissioner Santelli moved to approve the Comfort Systems USA proposal for the chiller replacement project, subject to the acceptance of Mr. Clutter's changes. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF PAVEMENT SOLUTIONS, INC.
PROJECT #2022-03, MICROSURFACING IN VARIOUS TOWNSHIPS**

Nick Parr, Director of Highway, presented the Pavement Solutions, Inc. agreement to provide services for Project #2022-03, microsurfacing in various townships. The total contract amount is \$498,328.80.

Commissioner Santelli moved to approve the Pavement Solutions, Inc. agreement to provide services for Project #2022-03. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

Ron Coy, Boone County Resident, wanted to address his concerns about the conditions of Bridge #41, the Historic Scotland Road Bridge. He believes the bridge has deteriorated in such a way that it should be deemed unsafe to travel on. The walls (guardrails) on top of the bridge are almost non-existent as the stones are being knocked off. There's a high risk of a car driving off one of the sides of the bridge and into the creek. The rain continuously washes away the gravel on the road. Mr. Coy has seen and assisted several people off the sides of the road over the years. He realizes there is some inconvenience there for the local residents if the County were to close down the bridge, but the safety of those traveling on the road should be an utmost priority. Commissioner Santelli asked what the timeline is for the construction on the new bridge? Nick Parr, Director of Highway responded that the Indiana Department of Transportation (INDOT) letting date is scheduled for September 14th for the awarding of federal dollars. The Boone County Highway Department (BCHD) has worked with multiple contractors, INDOT, and industry professionals. There are concerns with the significant cost increase on materials. BCHD is trying to make sure this is an awardable project, so it must be no more than 15% over the estimate. The timeline of the construction is subject to the project being awarded and contracted. The County does not have the funding to reconstruct or build a new bridge with local funds entirely, whereas if they receive federal funding it will be an 80/20% match. The reconstruction cost is roughly \$2.3 million dollars. BCHD sought out federal funding for this project in 2016. There have been significant environmental and historical issues that had to be taken into consideration and evaluated. The BCHD has add guardrail where they could, but it cannot be attached to the stone facing. It creates a false sense of security. They have also added the riprap at the base of the footings per the bridge consultant's recommendation. Commissioner Lawson commented that there is an urgency to close the bridge as soon as possible. Commissioner Wolfe asked Nick how long it would take for the BCHD to create a detour route for the closure? Mr. Parr responded that the BCHD could install additional signage, barricades, guardrail posts drilled into the ground, and have road closure detours advertised within a few days.

Commissioner Lawson moved to approve the closure of Bridge #41, the Historic Scotland Road Bridge as of August 16, 2022, subject to the report from Mr. Parr on materials available. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner’s Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highway Department presented the following items:

- 1) The construction in right of way permit (#202210043) for Centurylink at Bridge 148 on CR 600 W for utility relocation for Project 2020-14. The Boone County Highway Department recommends approval and to waive the bond.

Commissioner Lawson moved to approve the construction in right of way permit (#202210043) for Centurylink. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 2) The construction in right of way permit (#202210044) for Communications Corporation for TDS Telecom at CR 675 E, CR 275 N, CR 200 N, CR 300 N, and CR 700 E (Marion and Union Townships) for fiber installation by trenching or excavation parallel to the roadway. The Boone County Highway Department recommends approval with a \$110,000 bond. The company is also working with the Surveyor’s Office for additional permitting.

Commissioner Lawson moved to approve the construction in right of way permit (#202210044) for Communications Corporation for TDS Telecom. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 3) The construction in right of way permit (#202210045) for Brackney, Inc. at Royal Run Blvd for the installation of sewer services by underground linear construction. The Boone County Highway Department recommends a conditional approval as they are still working with the contractor on some items with a bond of \$25,000.

Commissioner Lawson moved to approve the construction in right of way permit (#202210045) for Brackney, Inc., conditional to Mr. Parr’s final approval before releasing the approved permit. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 4) The construction in right of way permit (#202210046) for the Zionsville Parks and Recreation Department at CR 400 S for an open road cut. The Boone County Highway Department recommends approval and to waive the bond.

Commissioner Santelli moved to approve the construction in right of way permit (#202210046) for the Zionsville Parks and Recreation Department. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 5) The grant of right of way and temporary construction easement from Quent Properties. Union Woodlands subdivision is being constructed near the intersection of CR 200 S and CR 1100 E.

This right of way grant is needed for the developer to construct the required road improvements that are beyond their property limits.

Commissioner Santelli moved to approve the grant of right of way for Union Woodland. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 6) Community Crossing Matching Grant (CCMG) Program funding commitment letters for Bridge 148 replacement (CR 600 W south of CR 200 S) and HMA resurfacing of CR 500 S from CR 900 W to SR 75.

- a. Bridge 148 total construction cost is \$1,146,443.25 - CCMG request is \$573,221.63.

- b. HMA Project cost is \$233,443.71 - CCMG request is \$116,721.86

The total of these requests in addition to our CCMG 2022-1 award will bring the county to the one million dollar (\$1,000,000.00) cap for 2022 CCMG awards.

Commissioner Santelli moved to approve the CCMG Program funding commitment letters. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

Dr. Herschell Servies, Boone County Health Officer:

- 1) Boone County is currently one of the four counties in Indiana that is currently in green status for Covid. All other counties are in orange or red status for positive cases. Schools are getting ready to go back into session. There has been one case reported of monkeypox within Boone County.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Santelli moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners' Meeting at 10:07 AM on Monday, August 1, 2022. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.